



## Healthcare Associates in Medicine

### Surgical Technologist

<b><u>Job Title:</u></b>	Surgical Technologist	<b><u>Department:</u></b>	Neurology and Pain Management
<b><u>FLSA Status:</u></b>	FT or PT – Non- Exempt	<b><u>Reports to:</u></b>	Director of Clinical Services and Senior Registered Nurse
<b><u>Salary:</u></b>	Hourly	<b><u>Last Revision Date:</u></b>	March 2019

**Job Summary:** Prepares patients for procedures under the direction of the physicians, registered nurse and certified registered nurse anesthetists. The surgical technologist will complete patient paperwork as needed, and assist Clinical Services supervisors with clinical and administrative duties as directed. EOE

#### **Skills and Responsibilities (include but are not limited to):**

- Prepare sterile operating rooms for surgeries.
- Sterilize equipment and instruments.
- Stock adequate supplies for surgery.
- Prepare patients for surgery by washing and disinfecting incision sites.
- Provide support during surgery by passing instruments and other supplies.
- Track surgical supplies.
- Stay up-to-date on surgical technology, medical terminology, and procedures.
- Work well with surgeons, surgical assistant, nurses and general surgical team.
- Help provide great patient care.

#### **Education/Experience:**

- A graduate of an accredited surgical technologist program and surgical technologist certification.
- Experience with instrumentation.
- Current BCLS.
- Strong understanding of surgical technology and surgical procedure.
- Knowledge of medical terminology.
- Passionate about patient care.

#### **Physical Requirements/ Working Conditions:**

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations will be made to enable individuals with disabilities to perform the essential functions. While performing the duties of this job the employee is occasionally required to stand; sit; walk; use hands to finger, handle, or feel objects, tools, or control; reach with hands and arms; and stoop, kneel, crouch, or crawl. Specific vision abilities required by this job include close vision.

1. Incumbent will be required to work at any facility and be responsible for own transportation.
2. Incumbent will be scheduled based on operational need.
3. Standard office equipment including computers, fax machines, copiers, printers, telephones, etc.
4. Position is in a well-lighted office environment.
5. Involves standing approximately 90 percent of the day, walking or sitting the remainder.
6. Helping lift, carry, and move equipment weighing up to 100 pounds. Must be able to transfer/ transport patient safely.